



NOTICE OF MEETING

PO Box 783, Paraparaumu 5254

The **ANNUAL GENERAL MEETING of BUSINESS KAPITI HOROWHENUA INC** will be held following the Business Awards Information Evening on **Wednesday 3rd April at 9.30am** in the **ŌTAKI MEMORIAL HALL SUPPER ROOM, 69 MAIN STREET, ŌTAKI**

Members should notify the Secretary, no later than Monday 25 March of any matters which they wish to raise or question, objections for consideration and of any nominations they wish to make.

If matters are not raised by Monday 25 March, the AGM will proceed on the basis that members do not require any discussion from the floor. You have the right to object to this procedure in writing to the Chair, otherwise it will be assumed that members accept the arrangements to streamline the meeting.

Nominations are called

If you're interested in business excellence, the economic development of Kapiti/Horowhenua and encouraging businesses to improve themselves, please consider joining the executive committee.

People nominated must be current members of BKH (see note below); nominations must be made in writing and seconded by another member. **Refer overleaf for the nomination form.** Nominations must be posted to: BKH, PO Box 783, Paraparaumu 5254 no later than Monday 25 March.

Members: BKH membership consists of current members of the committee, business people who requested membership, sponsors and all entrants of previous years Awards unless they indicated on their entry form that they do not want to be a member.

Many thanks to the 2018 officers:

Brendan Duffy, Ross Leggett, Helen Beban, Chris Barber, Steve Gregan and Angela Buswell

Election of Officers:

Chair

The position of Chair is a two-year term and the current Chair Brendan Duffy is entering his 2nd year.

Secretary

The position of Secretary for 2019 has been filled by commercial arrangement with Jaime Bigwood and hence election is not required.

Treasurer

The position of Treasurer is a two-year term and the current treasurer Steve Gregan has completed his 2nd year and is standing for re-election. This role will be filled at this AGM.

Current Executive Committee (one year term)

Ross Leggett, Chris Barber, Steve Gregan and Angela Buswell. Nominations have been received for those who are standing for re-election.

More information on the AGM

For more information please contact Jaime Bigwood on awards@bkh.org.nz

Secretarial -
Jaime Bigwood
Ph: 022 317 7118
awards@bkh.org.nz

Thank you to our 2018 Award Sponsors:

Principal Sponsor
Electra

Council Partners
Kāpiti Coast District Council
Horowhenua District Council

Category Sponsors

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& HMC Kapiti
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Kapinua
Kapiti Coast Chamber of
Commerce
The Perfect Angle

AGENDA FOR AGM 3 April 9.30am

1. Apologies
2. Minutes of previous meeting
3. Chair's report
4. Adoption of Financial Statement
5. Constitution amendments
6. Election of Officers
7. Setting of annual subscription rate
8. Appointment of an Auditor for the 2018 accounts
9. General business



NOMINATION FORM

For the position of Board member of Business Kapiti
Horowhenua (BKH) Incorporated

Ias a member of BKH hereby
(full name)

Nominate (full name)

For the position of Board member of Business Kapiti Horowhenua Inc for the 2019 financial year.

Signature (nominator)

Name of Seconder

Signature of Seconder

I(full name) accept nomination for
the position of the BKH board for the 2019 financial year.

Signature

Date

Post to:

BKH Incorporated
PO Box 783
Paraparaumu 5254 or scan and email to awards@bkh.org.nz

by 25 March 2019