



# NOTICE OF MEETING

PO Box 783, Paraparaumu 5254

The **ANNUAL GENERAL MEETING of BUSINESS KAPITI HOROWHENUA INC** will be held following the Business Awards Information Evening on **Tuesday 27 March at 7.00PM** in the **BNZ STORE PARAPARAUMU, Coastlands.**

Members should notify the Secretary, no later than Monday 19 March of any matters which they wish to raise or question, objections for consideration and of any nominations they wish to make.

If matters are not raised by Monday 19 March, the AGM will proceed on the basis that members do not require any discussion from the floor. You have the right to object to this procedure in writing to the Chair, otherwise it will be assumed that members accept the arrangements to streamline the meeting.

## **Nominations are called**

If you're interested in business excellence, the economic development of Kapiti/Horowhenua and encouraging businesses to improve themselves, please consider joining the executive committee.

People nominated must be current members of BKH (see note below); nominations must be made in writing and seconded by another member. **Refer overleaf for the nomination form.** Nominations must be posted to: BKH, PO Box 783, Paraparaumu 5254 no later than Monday 19 March.

**Members:** BKH membership consists of current members of the committee, business people who requested membership, sponsors and all entrants of the previous year's Awards unless they indicated on their entry form that they do not want to be a member.

## **Many thanks to the 2017 officers:**

Mark Ternent, Ross Leggett, Helen Beban, Chris Barber, Brendan Duffy, Steve Gegan and Angela Buswell.

## **Election of Officers:**

### ***Chair***

The position of Chair is a two year term and will be filled at this AGM. The current Chair, Mark Ternent, has indicated he will not be re-standing.

### ***Secretary***

The position of Secretary for 2018 has been filled by commercial arrangement with Carmel Leonard and hence election is not required.

### ***Treasurer***

The position of Treasurer is a two year term and the current treasurer Steve Gegan is entering his 2<sup>nd</sup> year.

### ***Current Executive Committee (one year term)***

Mark Ternent, Ross Leggett, Helen Beban, Chris Barber, Brendan Duffy, Steve Gegan and Angela Buswell. All are available for re-election and nominations have been received.

## **More information on the AGM**

For more information please refer to the website [www.bkh.org.nz](http://www.bkh.org.nz) or contact Carmel Leonard on [awards@bkh.org.nz](mailto:awards@bkh.org.nz)

Secretarial -  
Carmel Leonard  
Ph: 021 599 754  
[awards@bkh.org.nz](mailto:awards@bkh.org.nz)

## **Thank you to our Award Sponsors:**

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Electra

**Council Partners**  
Kāpiti Coast District Council  
Horowhenua District Council

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The Perfect Angle

## **AGENDA FOR AGM 27 March 7.00PM**

1. Apologies
2. Minutes of previous meeting
3. Chair's report
4. Adoption of Financial Statement
5. Constitution amendments
6. Election of Officers
7. Setting of annual subscription rate
8. Appointment of an Auditor for the 2018 accounts
9. General business



## NOMINATION FORM

For the position of Board member of Business Kapiti  
Horowhenua (BKH) Incorporated

I .....as a member of BKH hereby  
(full name)

Nominate ..... (full name)

For the position of Board member of Business Kapiti Horowhenua Inc for the 2018 financial year.

Signature (nominator) .....

Name of Seconder .....

Signature of Seconder .....

I .....(full name) accept nomination for  
the position of the BKH board for the 2017 financial year.

Signature .....

Date .....

### Post to:

BKH  
PO Box 783  
Paraparaumu 5254 or scan and email to [awards@bkh.org.nz](mailto:awards@bkh.org.nz)

**by 19 March 2018**