



Business Kapiti Horowhenua Annual General Meeting Minutes

Thursday 6th April 2017

Held in the BNZ branch, Coastlands, Paraparaumu.

The meeting was chaired by Mark Ternent, Chair of BKH Inc. Meeting opened 7.05pm

Attendees:

Mark Ternent
Craig Bardell
Helen Beban
Richard Eltherington
Stephen Leslie
Helene Judge
Angela Buswell
Ian Fenwick
Steve Gregan
Steph Dyhrberg
Chris Barber
Rangi Esson
Carmel Leonard

Apologies

Suzanne Snively, Graham Smellie, Brendan Duffy, Ross Leggett, Heather Hutchings, Graham Smellie.

Moved: Craig Bardell seconded Steph Dyhrberg
Passed

Quorum

We have the quorum of 10 people required to continue the AGM.

2016 Meeting Minutes

Motion: That the 2016 minutes be accepted.

Moved: Mark Ternent, seconded Helen Beban
Passed

Chair's Annual Report - Mark Ternent

Read out by Mark Ternent and will be available online at www.bkh.org.nz/about-bkh

Motion: That the report be accepted.

Moved: Mark Ternent seconded Steve Gregan
Passed

Adoption of the 2016 Financial Accounts

Financial statements prepared by Finman Services Paraparaumu Ltd (free of charge).

In 2016 BKH made a loss of \$15,067. It was noted that BKH have a fund from Nature Coast Enterprises to the value of \$38k.

The accounts will be available online at www.bkh.org.nz/about-bkh

Motion: That the 2016 accounts be accepted.
Moved: Ian Fenwick seconded Stephen Leslie
Passed

Appointment of Officers 2017/2018

Treasurer – two-year term and will be filled at this AGM. Steve Gregan has volunteered to fill this role.

Nomination of Steve Gregan as Treasurer
Mark Ternent nominated, Ian Fenwick seconded
Passed

Secretary - The position of Secretary until the end of 2017 has been filled by commercial arrangement with Carmel Leonard and hence election is not required.

The position of Chair is a two-year term and Mark Ternent is in his 2nd year so re-election is not required.

Nominations for the position of officers have been received and accepted for:

- Ross Leggett
- Angela Buswell
- Helen Beban
- Steve Gregan
- Brendan Duffy
- Chris Barber

Motion: That all nominations be accepted.
Moved Mark Ternent, seconded Craig Bardell
Passed

Stephen Leslie asked if there was a limit to the number of officers on the board and Mark Ternent confirmed that there was a maximum and a minimum, and that we were within these bounds.

The number of officers was passed.

Membership Fee

Motion: That the annual BKH membership fee continues to be set at \$0. Mark commented that as BKH look to diversify their income it may relook at the membership fee.
Richard Eltherington stated that this be noted in the minutes.
Moved: Mark Ternent seconded Chris Barber
Passed

Auditor for 2017 Accounts

Motion: That Angela Hobden be reappointed for the 2017 accounts.
Moved: Mark Ternent, seconded Steph Dyhrberg
Passed

Chris Barber asked Ian Fenwick if it was required that we have the accounts reviewed. Ian Fenwick confirmed that it was good to have an independent 'fresh set of eyes' look over the accounts and that Angela Hobden was a qualified accountant.

General Business

No general business had been received prior to the meeting or was raised at the meeting.

The BKH Board would like to acknowledge and thank Graham Smellie for his excellent contribution to BKH and the running of the Awards.

The BKH Board would also like to thank Kirsten Kilmister for her 7 years running the Awards and acknowledge the great work that she did.

Moved: Mark Ternent, seconded Helen Beban
Passed

Mark also thanked those stepping down; Graham Smellie, Ian Fenwick and Diane Prow.
Moved: Mark Ternent, Seconded Steve Gregan
Passed

Meeting closed 7.30pm